

HUMBOLDT AREA FOUNDATION SUGGESTED SCHOLARSHIP TIMELINE



SEPTEMBER

-Ask for two letters of recommendation from teachers who know you well and can advocate on your behalf. Committee members enjoy reading letters of recommendation from community members, so if you have been employed or have done volunteer work we recommend submitting a letter from someone who has worked with you.

OCTOBER

-Submit your FAFSA!
-Draft your personal statement, which must be 600 words about your goals, personality, and perseverance. Have at least two people proofread your essay!

NOVEMBER

-Create lists of all of your extracurricular activities, awards, employment, and volunteer work; make sure to include dates and hours of each activity.

DECEMBER

Go to fafsa.ed.gov or collegeboard.org to find out the expenses of your top choice college. The application will require you to state how much your tuition, room/board, books and travel will be.

JANUARY

-Request a PDF of your Transcript
-January 15 Humboldt Area Foundation scholarships become available on hafoundation.org.

FEBRUARY

-Listen to the school bulletin for when HAF will be coming to your school to do a workshop. On the day of the workshop bring:

- 2 letters of recommendation in PDF format
- Official transcript in PDF format
- Copy of Expected Family Contribution in PDF format (this is provided in the Student Aid Report)
- Personal statement in PDF format
- A list of all activities and dates (community service, awards, employment etc.)
- Estimated college expenses

MARCH

-March 16 the application is DUE!

STUDENT WORKBOOK

When applying for Humboldt Area Foundation Scholarships it is helpful to keep track of your accomplishments. We will be requesting this information on your scholarship application.

COMMUNITY SERVICE

Indicate which Dates you served, the Community Project, describe your Participation, the number of Hours you served and whether this was volunteer (V) or required (R) by your school or by the justice system.

Dates	Community Project & Description of Participation	Hours	V/R

EXTRA-CURRICULAR ACTIVITIES

List your participation in activities outside of school curriculum, including Athletics, Student Government, Clubs, Organizations, Committees, or Performance Art. Please indicate the duration in hours, days, years, etc., any office or leadership position you held, and any awards you received.

Organization	Duration	Office Held	Awards Received



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AWARDS AND HONORS

List other awards you have received, such as for academic accomplishments and community service.

Award Title	Accomplishment

EMPLOYMENT HISTORY

In addition to listing your employment history, please give detail on your on the job duties-especially those that will contribute to your future goals.

Dates	Employed by	Your Duties	Hours/Weeks



FINANCIAL NEED WORKSHEET

HOUSEHOLD INCOME AND OTHER FINANCIAL NEED

Annual Gross Income of Your Family Total the 2019 estimated income for you and your parents (if you are dependent) <ul style="list-style-type: none"> <input type="checkbox"/> \$100,000 and up <input type="checkbox"/> \$75,000 – 99,000 <input type="checkbox"/> \$50,000 – 74,000 <input type="checkbox"/> \$45,000 – 49,000 <input type="checkbox"/> \$40,000 – 44,999 <input type="checkbox"/> \$35,000 – 39,999 <input type="checkbox"/> \$30,000 – 34,999 <input type="checkbox"/> \$20,000 – 29,999 <input type="checkbox"/> \$10,000 – 19,999 <input type="checkbox"/> Less than \$10,000 	Estimated College Expenses for 2020-21 Year Total the estimated expenses for you to attend college	
	Tuition:	\$
	Room/Board:	\$
	Other:	\$
	Total expenses:	\$
	Estimated Income for 2020 – 2021 List all income you expect to receive from other sources , including federal financial aid	
	Family:	\$
	Personal (savings, earnings, etc)	\$
	Confirmed Scholarships:	\$
	Confirmed Grants:	
Work Study:	\$	
Student Loans:	\$	
Other:	\$	

Other Household and Educational Expenses

How many members in your household depend on the above income?	
What is your total anticipated need for college expenses in the coming year?	
Who will be responsible for financing your college education?	

Expected Family Contribution

Have you filled out and submitted the FAFSA ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you received your Student Aid Report (SAR) ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
According to your SAR , what's your Expected Family Contribution ?	\$	

If you have no **SAR**, you can compute your **Expected Family Contribution** to the cost of your education at one of the following sites on the internet using the **Federal Methodology**.

<http://apps.collegeboard.com/fincalc/servlet/efcCalculatorServlet>

According to your calculations, what is your Expected Family Contribution ?	\$
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ESSAY REQUIREMENTS

PERSONAL STATEMENT

Compose **Personal Statement Prompt (up to 600 words)**: Why is going to college important to you? How would receiving this scholarship help you achieve your goals? How have your life experiences influenced why you want to go to college and/or what you want to study? Describe a time you worked hard towards a goal and what you learned from that experience. How did you grow? How will this help you in the future?

Tips:

- Have at least two people proofread your Personal Statement.
- Committee members often mention that students are too modest with their accomplishments; it's okay to be proud of your accomplishments and aspirations.

FINANCIAL NEED STATEMENT

Please include a brief statement describing your financial need. Be sure to describe any financial hardships endured by you and your family that will make it difficult to afford your education. Do you have family members who plan to contribute toward the cost of your education? Do you have other family members attending college simultaneously? Describe any extraordinary expenses you and your family may have.

Tip:

- If you are applying for scholarships based on financial need, we recommend writing at least 3 paragraphs.
- If you do not qualify for a large FAFSA award, please describe the financial reasons you'll need a scholarship.
- If you are unable to file FAFSA, please upload a statement explaining why you are unable to when you are asked to upload your SAR (Student Aid Report).

WRITING ASSISTANCE

Do you need help writing your statement? Do you need someone to proofread it before you hit submit? Reach out to some resources:

- Counselor
- Career Tech Staff
- College writing centers
- School Administrator
- Teacher
- Trio Programs: CalSOAP, Upward Bound, Talent Search, etc.

